

<b>CARR Committee Meeting</b>		
<b>6.12.2016</b>	<b>7.00pm</b>	<b>Cycling Club Room</b>
Meeting called by	CARR Committee	
Chair	Paul Darvodelsky	
Minute taker	Emma Shearer	
Timekeeper	7.08pm to 9.15pm	
Attendees	Paul Darvodelsky, , Emma Shearer, Simon Murphy, Don Gibson, Geoff Curtis, George Landy, Ciara O'Sullivan, Mark Brittle, Shane McCullagh, Ronn Slusser	
Apologies	Dianne Maree, Ben Gooley	
Next meeting	6 December 2016, 7pm, Cycling Club Room, Cameron Street	
<b>Previous Minutes</b>		
7.08-7.43pm	Paul Darvodelsky	
Previous minutes accepted.		
Action Items	Person Responsible	Deadline
MTBA Day licence to send back	Ben Gooley	ASAP
CARR annual budget to circulate	Simon Murphy	By next meeting
Send final events calendar to committee	Mark Brittle	By next meeting
Circulate events calendar to seek organisers	Emma Shearer	By next meeting
Construct a jobs checklist for events	Ciara O'Sullivan	By next meeting
Club most favoured (website) communication in newsletter and facebook	Emma Shearer	In next issue
Clarify why we have any insurance policy	George Landy	By next meeting
Pass on Dianne's email to committee	Emma Shearer	ASAP
Strategy email reminder for this weekend's meeting	Emma Shearer	ASAP
Google Drive instructions	Emma Shearer	By next meeting
<b>Matters Arising</b>		
7.43pm-7.51pm	Paul Darvodelsky	
What is the best way for the club to be communicating to its members? Committee agreed that use of the CARR FB page and web site. Also to send a monthly newsletter and send email out to members on the Monday before any event.		
<b>EITA</b>		
7.51pm-8.38pm	Paul Darvodelsky	
Budget \$50000 breakeven – it should stand alone to make money without government funding		
Organising team positions – all filled Event director: Shane McCullagh Assistant ED: Paul Darvodelsky Timing: Mike Heyburn Sports Med: Deb Heller Media/Sponsorship: George Landy/Paul Darvodelsky Treasurer: Simon Murphy Volunteer Coordinator: Laurie Berryman		
External Positions – still chatting to MTBA about how they provide commissaire and tech delegate services		
Entry fee – previously was \$100-150. Has been increased to \$140-190		
Website and online entry portal has been created		

Media – Print in MTB Australia and Australian MTB Talking to a number of event Ambassadors – Peta Mullens, Kyle Ward, and Samara Shepherd. Will pursue a variety of people who can give maximum exposure to the event.		
Sponsors – Lasseters are keen and will sign up for another 2 years, Yvonne (committed to be at event) Possibly organize own area on grassy field or some sort with Lasseters.		
Prizes – about \$11000 prizes – cash for elites only, rock trophy's, all other prizes are random draws (entry/free accommodation to next year, wheelset, fork, groupset etc – things people find useful)		
Courses – Shorter than usual XCM first day (long day), Last day is almost all single track (35km) and all fun stuff Possible lap race for the XCM. General view of the committee was that the 2 <sup>nd</sup> day should be better as a shorter, technical stage based around the Telegraph Station.		
Volunteers – discussion around volunteer pack (including cinema tickets, t-shirt/high-vis jacket, voucher etc), possible to use some of the Lasseters \$3000 contra fund for an organising team and volunteer dinner. Agreed not to produce t-shirts but to have a small gift/dinner or the like to say thank you.		
Action Items	Person Responsible	Deadline
Contact Tanya Webb regarding Subway Sponsorship	George Landy	By next meeting
Look at EITA website	Everybody	ASAP
Send artwork to MTB Australia magazine	Paul Darvodelsky	ASAP
Middle day for the director to organise, liaise with Paul	Shane McCullagh/Paul Darvodelsky	By next meeting
How can we take care of volunteers – gift pack or something – possible cheeky dog bag – quote and design for a) roughly 30 bags, b) around 60 bags for volunteers and prizes	Ciara O'Sullivan	By next meeting
Any suggestions for sponsors to be emailed to Emma ( <a href="mailto:elshearer91@gmail.com">elshearer91@gmail.com</a> ) for follow up by George and Paul	Everybody	Asap
Follow up sponsors from emails	George Landy/Paul	By next meeting
<b>Land Access</b>		
8.38pm-8.44pm	Paul Darvodelsky	
Permissive Occupancy Licence – have to get insurance policy which has only just come. We have applied for all crown land around town with tracks. Club members are insured when they ride on tracks in these areas.		
Risk Associated with social rides – this risk is low however technically people cannot access crown land without permission and appropriate insurance. The permissive occupancy licence gives the club and members formal permission to train and race on the tracks on the crown land approved under the licence. Non club members are not covered and would be personally liable in the event of any accident or claim		
Parks and Wildlife Commission – trail audit coming up, trail network to develop up to 200km of trail (vision)		
Action Items	Person Responsible	Deadline
Permissive occupancy licence to be applied for, for all crown land possible around town and Dec HOP (separately)	Paul/George	9 Dec
Put info on website regarding notice about not being a member and insurance on social rides. Also availability of MTBA 3 month free trial licence and other membership options	Emma Shearer	Before next meeting
<b>Events</b>		
8.44pm-8.52pm	Paul Darvodelsky	
Events program – race committee responsible for finding people to direct events		
Event fees to be set by race committee		
Event classes to be set by race committee		
Event entries – we are using MTBA website online		
Event plates – possibly buy number with membership. Race committee to resolve		
Commissaires		
Action Items	Person Responsible	Deadline

Get together a race committee from members (ES to email members)	Mark Brittle (ES)	Next meeting
Organise a Race Committee meeting to: <ul style="list-style-type: none"> <li>find event directors</li> <li>Set entry fees</li> <li>Set race classes (keep it simple)</li> <li>Have ability to enter all races for the year at a discount and determine discount</li> <li>Get race information on mtba event entry portal</li> <li>Get race information to secretary for inclusion on FB page and website and in newsletter</li> <li>Work out how we will use race plates</li> </ul>	Mark Brittle	By next meeting
Newsletter item regarding a race committee meeting – need to get dates off Mark(above)	Emma Shearer/Paul Darvodelsky	By next meeting
Race plate recommendation	Mark Brittle	By next meeting
<b>Membership</b>		
8.52pm-8.57pm	Paul Darvodelsky	
Need to attract people along to fun stuff to encourage people to sign up for memberships.		
Photos, race report, in Advocate – can even have a story regarding 3 month membership sign up on phone and come and try day		
Once a month post regarding membership and insurance on Facebook/website		
Action Items	Person Responsible	Deadline
Membership officer to plan and coordinate campaign for memberships. Plan for attracting new members to be prepared for next meeting	Emma Shearer/George Landy	By next meeting
<b>Good Sports Initiative</b>		
8.57pm-8.58pm	Paul Darvodelsky	
Good Sports Initiative is national initiative for clubs to promote healthy living without alcohol or cigarettes. CARR is a member of this and at a Level 1. We have completed the Level 2 survey/interview and have a number of outstanding actions to allow us to be a Level 2 club.		
Action Items	Person Responsible	Deadline
Check email from Paul and follow up on actions required to reach Level 2	Emma Shearer	By next meeting
<b>Pedals NT</b>		
8.59pm-9.01pm	George	
Waiting on \$5000 Happy to help volunteer for EITA		
<b>Keys</b>		
9.01pm-9.03pm	George	
Action Items	Person Responsible	Deadline
Set up new register	Emma Shearer	By next meeting
<b>Suggestions from parks</b>		
9.04pm-9.08pm	George	
Donate money to native land owners as a gesture of good faith		
Action Items	Person Responsible	Deadline
Organise amount to donate annually to traditional owners each year (clarify organization with Parks)	Committee (PD)	Next meeting
Parks want data about number of race participants per year	Mark Brittle	annually
Help Parks with monitors and put in newsletter seeking helpers	Emma Shearer/Paul Darvodelsky	By next newsletter
<b>NT Sports Award</b>		
9.08pm-9.09pm	Emma	

Action Items	Person Responsible	Deadline
Newsletter seeking nominations for award	Emma Shearer	By next meeting
<b>Any other business</b>		
9.09-9.15pm	Paul Darvodelsky?	
Action Items	Person Responsible	Deadline
Email and put in newsletter a blurb about seeking trail maintenance teams and if interested to let Emma know	Emma Shearer/Paul Darvodelsky	By next newsletter
Respond to 2017 Telegraph Station Open Day and Market invite	Emma Shearer	By next meeting

**Next Meeting is 24 January 2016, 6.30 pm Cycling Club room, Cameron Street**